

# Forward Plan

## January - April 2012

**Keith R Mitchell CBE**  
Leader of the Council  
County Hall, Oxford OX1 1ND

*Date Issued: 16 December 2011*

Working for you



**OXFORDSHIRE  
COUNTY COUNCIL**

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk)



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online<sup>1</sup>.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance, Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance, (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

<sup>2</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

<sup>3</sup> [www.oxfordshire.gov.uk/](http://www.oxfordshire.gov.uk/) Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Local Enterprise Partnership; Law &amp; Governance; members' services; HR; ICT; policy &amp; partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Education &amp; Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Education &amp; Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance &amp; Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth &amp; Infrastructure</i> Councillor Lorraine Lindsay-Gale</p>	<p>Strategic planning within Oxfordshire; minerals strategy; waste management; environmental management; flooding – Planning Authority/planning policy role; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police &amp; Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; and Council policy co-ordination breaking the cycle of deprivation; drugs and alcohol awareness; community cohesion; equalities and social inclusion; voluntary and community sector; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Safer &amp; Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Melinda Tilley</p>	<p>Primary &amp; secondary schools; special schools; pupil services; school transport; music services</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Strategic transport planning; implementation of schemes for transport; highways; traffic and parking; flooding – lead local Flood Authority role and engineering/technical matters; road safety; public passenger transport and access to the countryside</p>

# The Forward Plan

## ***CABINET MEMBER: LEADER OF THE COUNCIL***

### **The New Council Plan**

To sign off the Council Plan 2012/13 in advance of consideration by Council.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: We will consult partner organisations as appropriate.*

*Report By: Senior Policy & Improvement Manager*

*Contact: Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081 Ref: 2011/156*

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### **Delegated Powers of the Chief Executive - January 2012**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262 Ref: 2011/157*

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### **Military Champions**

To agree the appointments of the five Military Champions.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: N/A*

*Report By: County Solicitor & Monitoring Officer*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262 Ref: 2011/215*

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### **Delegated Powers of the Chief Executive - April 2012**

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

*Decision Maker and Target Date: Cabinet, 17 April 2012*

*Consultations: N/A*

*Report By: Head of Law & Governance*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262 Ref: 2011/208*

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**CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL**

**Independent Admission Appeals - Panel Member Arrangements**

To review the arrangements for Panel Members including expenses.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: Panel members*

*Report By: County Solicitor & Monitoring Officer*

*Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262*

*Ref: 2011/086*

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**Establishment Review - February 2012**

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: N/A*

*Report By: Head of Human Resources*

*Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*

*Ref: 2011/174*

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**Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2011**

Quarterly Performance Monitoring report.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: County Council Management Team*

*Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384*

*Ref: 2011/186*

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**CABINET MEMBER: ADULT SERVICES**

**Joint Strategic Commissioning Arrangements with NHS Buckinghamshire and Oxfordshire Cluster PCT**

To seek approval for the renewal of the following s75 (NHS Act 2006) partnership arrangements between the Council and the PCT.

- Mental Health Commissioning (to include targeted child and adolescent mental health services)

**Joint Responsibility:** Cabinet Members for Adult Services and Children, Education & Families.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations:* Consultation undertaken to meet the requirements of NHS Bodies and Local Authorities Partnership Arrangements Regulations 2000 – Regulation 4(2).

*Report By: Director for Social & Community Services, Interim Director for Children, Education & Families*

*Contact: Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968 Ref: 2011/167*

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**Ridgeway Partnership Merger/Acquisition**

To approve the progress of the merger/acquisition process to date and agreement to delegate approval of final preferred provider to cabinet member.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations:* Learning Disability Joint Management Group

*Report By: Director for Social & Community Services*

*Contact: Ann Nursey, Lead Commissioner Learning Disability Services Tel: (01865) 323669 Ref: 2011/212*

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**Ridgeway Partnership Merger/Acquisition**

To approve the recommendation of preferred provider.

*Decision Maker and Target Date: Cabinet Member for Adult Services, 14 February 2012*

*Consultations:* Learning Disability Joint Management Group.

*Report By: Director for Social & Community Services*

*Contact: Ann Nursey, Lead Commissioner Learning Disability Services Tel: (01865) 323669 Ref: 2011/213*

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**CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)**

**Supporting People Annual Plan 2012/13**

To seek approval of the strategy for 2012-16 and of the Annual Plan for 2012/13.

*Decision Maker and Target Date:* Cabinet Member for Adult Services, 23 March 2012

*Consultations:* Service providers and other stakeholders in Oxfordshire.

*Report By:* Supporting People Programme Manager

*Contact:* Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858 Ref: 2011/187

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**CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES**

**Amendments Required in Fair Funding Formula for Schools from 1 April 2012**

To seek approval of the proposed changes to the Fair Funding Formula for Oxfordshire's schools from 1 April 2012.

**Joint Responsibility:** Cabinet Members for Children, Education & Families and Schools Improvement.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* Formal consultation with schools (Headteachers, Staff and Governors) from 1 November 2011 to 31 December 2011. Online and paper.

*Report By:* Interim Director for Children, Education & Families

*Contact:* Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512 Ref: 2011/166

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**Future Children's Centre Service Provision**

To consider approval of recommendations for Countywide Children's Centre provision.

*Decision Maker and Target Date:* Cabinet, 17 April 2012

*Consultations:* To be agreed.

*Report By:* Interim Director for Children, Education & Families

*Contact:* Patricia Gibson, Strategic Commissioning Manager Tel: (01865) 810537 Ref: 2011/178

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**CABINET MEMBER: FINANCE & PROPERTY**

**2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*

*Ref: 2011/153*

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**Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012**

To provide background and context to the service and resource planning process for 2012/13 – 2016/17.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971*

*Ref: 2011/154*

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**2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*

*Ref: 2011/173*

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**Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project**

To seek approval of the Contract Award decision made by the Project Board for the PAM Procurement of External Services.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Deputy Director for Environment & Economy - Growth & Infrastructure*

*Contact: Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis, Project Co-ordinator Tel: (01865) 815714 Ref: 2011/031*

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**2011/12 Financial Monitoring & Business Strategy Delivery Report - January 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/185*

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**2011/12 Financial Monitoring & Business Strategy Delivery Report - February 2012**

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

*Decision Maker and Target Date: Cabinet, 17 April 2012*

*Consultations: N/A*

*Report By: Assistant Chief Executive & Chief Finance Officer*

*Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981 Ref: 2011/207*

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**CABINET MEMBER: GROWTH & INFRASTRUCTURE**

**Oxfordshire Minerals and Waste Development Framework - Annual Monitoring Report 2011**

To consider the Minerals and Waste Annual Monitoring Report 2010 for publication and submission to the Secretary of State.

*Decision Maker and Target Date:* Cabinet Member for Growth & Infrastructure, 4 January 2012

*Consultations:* N/A

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544  
Ref: 2011/132

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**Developer Contributions to Service Infrastructure**

To consider a summary of developer contributions secured to County service infrastructure through the planning process for 2010/11 and the amounts negotiated, received and spent throughout the year.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* Responding to Government consultation.

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436  
Ref: 2011/048

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**Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document**

To recommend Council to agree the Minerals and Waste Core Strategy Proposed Submission Document for publication for comment and submission to the Secretary of State for examination.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* Public consultation on Draft Minerals and Waste Planning Strategies September - October 2011

*Report By:* Deputy Director for Environment & Economy - Growth & Infrastructure

*Contact:* Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544  
Ref: 2011/190

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**CABINET MEMBER: POLICE & POLICY CO-ORDINATION**

**Big Society Fund - Extreme Weather Response**

To consider bids to the Big Society Fund for projects related to extreme weather conditions.

*Decision Maker and Target Date: Cabinet Member for Police & Policy Coordination, 3 January 2012*

*Consultations: N/A*

*Report By: Senior Performance & Improvement Manager*

*Contact: Ben Threadgold, Senior Policy & Performance Officer Tel: (01865) 328219, Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384 Ref: 2011/218*

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**Big Society Fund - February 2012**

To consider bids to the Big Society Fund from the third wave of applications and agree which bids to award funding. Bids may also include applications for asset transfer.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: N/A*

*Report By: Senior Performance & Improvement Manager*

*Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384, Belinda Dimmock-Smith, Performance and Review Officer Tel: (01865) 816386 Ref: 2011/176*

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**Big Society Active Communities Grants - February 2012**

To consider applications received before 29 February 2012.

*Decision Maker and Target Date: Cabinet Member for Police & Policy Coordination, 17 April 2012*

*Consultations: N/A*

*Report By: Senior Policy & Improvement Manager*

*Contact: Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081 Ref: 2011/197*

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## **CABINET MEMBER: SAFER & STRONGER COMMUNITIES**

### **Oxfordshire Museums Strategy**

To approve the Oxfordshire Museums Strategy as devised by Oxford University, Oxfordshire County Council, Oxford City Council and Cherwell District Council to create a shared vision for the future of Oxfordshire's museum collections.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* Internal to those compiling the strategy and with other holders of significant collections across the County.

*Report By:* Director for Social & Community Services

*Contact:* Carol Anderson, Museum Service Manager Tel: (01993) 814105

*Ref:* 2011/195

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### **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project**

To approve the project to be delivered in the 2012-13 IRMP action plan.

*Decision Maker and Target Date:* Cabinet, 14 February 2012

*Consultations:* Wide consultation with all Oxfordshire citizens and partners.

*Report By:* Chief Fire Officer

*Contact:* David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206 Ref: 2011/175

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### **Future Arrangements for Call Receipt, Mobilising & Incident Management for Oxfordshire County Council Fire & Rescue Service**

To seek approval for entry into further phases of collaborative project for call receipt, mobilising & incident management for Oxfordshire County Council Fire & Rescue Service.

*Decision Maker and Target Date:* Cabinet, 14 February 2012

*Consultations:* OFRS staff representative bodies as part of normal managerial arrangements.

*Report By:* Deputy Chief Fire Officer

*Contact:* Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

*Ref:* 2011/192

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### **Shared Trading Standards Service**

To consider approval to proceed with a shared Trading Standards Service model.

*Decision Maker and Target Date:* Cabinet, 13 March 2012

*Consultations:* N/A

*Report By:* Acting Head of Trading Standards & Community Safety

*Contact:* Sarah Langley, Interim Group Manager Tel: (01865) 815606

*Ref:* 2011/193

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**CABINET MEMBER: SCHOOLS IMPROVEMENT**

**Proposal to Move the Organisation Oxfordshire's Outdoor Centres to a Trust Model**

To seek permission to consult on these proposals.

*Decision Maker and Target Date: Cabinet, 17 January 2012*

*Consultations: N/A*

*Report By: Interim Director for Children, Education & Families*

*Contact: Claudia Wade, Educational Transformation Manager Tel: (01865) 328565, Charlotte Christie, Co\_ordinator for Educational Leadership & Projects Ref: 2011/216*

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**St Edburgs CE Aided Primary School**

If no objections to the statutory proposal are received, to decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012*

*Consultations: Full statutory and informal consultations*

*Report By: Interim Director for Children, Education & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/134*

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**Basic Need for Pupil Places - Eynsham Primary School**

If no objections are received, to consider whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012*

*Consultations: Stage One*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/179*

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### **Proposed Expansion of The Warriner School, Bloxham by Establishing a Sixth Form**

If no objections received, to decide whether to support the school's wish to publish a Statutory Notice.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 8 February 2012*

*Consultations: Stage One public consultation.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/210*

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### **St Edburgs CE Aided Primary School**

If objections to the statutory proposal are received, to consider representations and decide whether to extend the age range of, and expand onto a new site, St Edburgs CE Aided Primary School, Bicester.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: Full statutory and informal consultations*

*Report By: Interim Director for Children, Education & Families*

*Contact: Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447 Ref: 2011/135*

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### **Expansion of Orchard Meadow Primary School**

If objections to the public consultation are received, to decide whether to expand Orchard Meadow Primary School.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: Stage One informal consultation.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/164*

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### **Basic Need for Pupil Places - Eynsham Primary School**

If objections are received, whether to publish a statutory notice on the proposed expansion of Eynsham Primary School.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: Stage One*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/180*

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**Proposed Extension of The Warriner School, Bloxham, by Establishing a Sixth Form**

If objections received, to decide whether to support the school's wish to publish a Statutory Notice.

*Decision Maker and Target Date: Cabinet, 14 February 2012*

*Consultations: Stage One public consultation.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/211*

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**Extension of Age Range at Woodeaton Manor School**

If no objections to the public consultation are received to decide whether to issue a statutory notice to extend the age range of Woodeaton Manor School.

*Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 March 2012*

*Consultations: Full statutory and informal consultation.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/161*

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**Extension of Age Range at Woodeaton Manor School**

If objections to the public consultation are received, to decide whether to issue a statutory notice to extend the age range of Woodeaton Manor School.

*Decision Maker and Target Date: Cabinet, 13 March 2012*

*Consultations: Full statutory and informal consultations.*

*Report By: Interim Director for Children, Education & Families*

*Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/162*

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## **CABINET MEMBER: TRANSPORT**

### **Dial-a-Ride Provision in Oxfordshire**

To report the outcome of the tender process to reach a decision as to who will replace the current dial-a-ride services.

*Decision Maker and Target Date:* Cabinet Member for Transport, 5 January 2012

*Consultations:* All Oxfordshire parish councils, City & District councils, County Councillors, existing Dial-a-Ride scheme users, organisations representing people with disabilities and mobility impairments in Oxfordshire

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585 Ref: 2011/151

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### **Yarnton - Rutten Lane Zebra Crossing**

Report on results of public consultation to install a zebra crossing and seek approval to proceed to detailed design and subsequent construction.

*Decision Maker and Target Date:* Cabinet Member for Transport, 5 January 2012

*Consultations:* Yes, to be undertaken with frontagers to the scheme, emergency services, local councils and councillors, disability user groups and others as appropriate during November 2011.

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2011/189

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### **Renewal of Real Time Information (RTI) System Contract**

To seek approval for RTI contract award, to commence 31 March 2012. Recommendations to be presented to Cabinet following OJEU tender.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* Consultations undertaken with partner bus operators.

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Chris Spry, Senior Transport Planner Tel: (01865) 815711

Ref: 2011/145

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### **Rail Strategy for Oxfordshire**

To seek approval of Strategy for Stakeholder Consultation.

*Decision Maker and Target Date:* Cabinet, 17 January 2012

*Consultations:* February - March 2012

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460

Ref: 2011/206

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### **Oxford City Centre Low Emission Zone**

To authorise an application to the Traffic Commissioner for a Traffic Regulation Condition establishing a low emission zone in Oxford City Centre.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* Partnership working with Oxford City Council. Informal consultation with bus companies and the Traffic Commissioner

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Martin Kraftl, Senior Transport Planner Tel: (01865) 815786

*Ref:* 2011/177

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### **Minor Speed Limit Amendments Arising from Speed Limit Review**

To seek approval for amendments to speed limits in Cherwell, Oxford, South Oxfordshire and West Oxfordshire Districts.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

*Ref:* 2011/198

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### **Revised Speed Limit - A44 Yarnton/Begbroke**

To seek approval for amendments to speed limit.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704

*Ref:* 2011/199

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## **Proposed Changes to Various Parking Restrictions in West Oxfordshire**

To seek amendments to parking, waiting and loading restrictions.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504 Ref: 2011/200

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## **Funding for Oxfordshire Rural Community Council Transport Team**

To seek agreement for interim funding arrangements for, and expected outputs from, ORCC transport team, pending adoption of new Oxfordshire County Council Community Transport Strategy.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* All Oxfordshire District Councils, parish councils, Oxfordshire community transport providers; Oxfordshire Unlimited

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585 Ref: 2011/205

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## **Higham Way Traffic Regulation Order (TRO)**

To seek permission to implement double yellow lines along the length of Higham Way, Banbury.

*Decision Maker and Target Date:* Cabinet Member for Transport, 16 February 2012

*Consultations:* Report to include feedback on consultation

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Phil Eddy, Group Engineer Tel: (01865) 815325 Ref: 2011/214

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## **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout**

To allow the change of designation for the pavement along this section from footpath to shared use to allow an off road cycle track.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Frontagers, Key Stakeholders, local Councillors and e-consultation

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* Mark Gregory, Transport Planner Tel: (01865) 810461

*Ref:* 2011/181

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## **Introduction of Charges for Longstay Parking at Thornhill and Water Eaton Park & Ride Sites**

To seek approval for introduction of charges.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942

*Ref:* 2011/201

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## **Oxford, Magdalen Road - Proposed Controlled Parking Zone**

To seek approval for introduction of parking controls and permits.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942

*Ref:* 2011/202

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## **Oxford, Divinity Road - Proposed Controlled Parking Zone**

To seek approval for introduction of parking controls.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local community via public notices - directly with emergency services and other stakeholders

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942

*Ref:* 2011/203

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### **Bus Service Subsidies**

Decisions are required on future bus subsidy contracts for routes serving Henley-on-Thames, Wallingford, Didcot and surrounding villages to commence in June 2012, along with any contracts elsewhere in the County for which a decision is required.

*Decision Maker and Target Date:* Cabinet Member for Transport, 22 March 2012

*Consultations:* Local communities via public notices plus County Councillors, Parish Councils and other stakeholders by letter or email. Also open meeting held in Wallingford.

*Report By:* Deputy Director for Environment & Economy - Highways & Transport

*Contact:* John Wood, Assistant Public Transport Officer Tel: (01865) 815802

*Ref:* 2011/209

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## Timetable for Decisions listed in this Plan

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan.*

### Cabinet - 17 January 2012

- **The New Council Plan** 2011/156  
*Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081*
- **Delegated Powers of the Chief Executive - January 2012** 2011/157  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Military Champions** 2011/215  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Independent Admission Appeals - Panel Member Arrangements** 2011/086  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Joint Strategic Commissioning Arrangements with NHS Buckinghamshire and Oxfordshire Cluster PCT** 2011/167  
*Sara Livadeas, Deputy Director of Joint Commissioning Tel: (01865) 323968*
- **Ridgeway Partnership Merger/Acquisition** 2011/212  
*Ann Nursey, Lead Commissioner Learning Disability Services Tel: (01865) 323669*
- **Amendments Required in Fair Funding Formula for Schools from 1 April 2012** 2011/166  
*Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - November 2011** 2011/153  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Business Strategy and Service & Resource Planning Report for 2012/13 - 2016/17 - January 2012** 2011/154  
*Lorna Baxter, Acting Head of Corporate Finance Tel: (01865) 323971*
- **Developer Contributions to Service Infrastructure** 2011/048  
*Howard Cox, Team Leader - Developer Funding Tel: (01865) 810436*
- **Oxfordshire Minerals and Waste Plan: Minerals and Waste Core Strategy Proposed Submission Document** 2011/190  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*

## The Forward Plan

- **Oxfordshire Museums Strategy** 2011/195  
*Carol Anderson, Museum Service Manager Tel: (01993) 814105*
- **Proposal to Move the Organisation Oxfordshire's Outdoor Centres to a Trust Model** 2011/216  
*Claudia Wade, Educational Transformation Manager Tel: (01865) 328565, Charlotte Christie, Co\_ordinator for Educational Leadership & Projects*
- **Renewal of Real Time Information (RTI) System Contract** 2011/145  
*Chris Spry, Senior Transport Planner Tel: (01865) 815711*
- **Rail Strategy for Oxfordshire** 2011/206  
*John Disley, Strategic Manager Policy & Strategy Tel: (01865) 810460*

### Cabinet - 14 February 2012

- **Establishment Review - February 2012** 2011/174  
*Sue Corrigan, Strategic HR Manager Tel: (01865) 810280*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - December 2011** 2011/173  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Big Society Fund - February 2012** 2011/176  
*Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384, Belinda Dimmock-Smith, Performance and Review Officer Tel: (01865) 816386*
- **Integrated Risk Management Plan (IRMP) Fire & Rescue - Project** 2011/175  
*David Etheridge, Chief Fire Officer Tel: (01865) 855206, Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*
- **Future Arrangements for Call Receipt, Mobilising & Incident Management for Oxfordshire County Council Fire & Rescue Service** 2011/192  
*Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206*
- **St Edburgs CE Aided Primary School** 2011/135  
*Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **Expansion of Orchard Meadow Primary School** 2011/164  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Basic Need for Pupil Places - Eynsham Primary School** 2011/180  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Proposed Extension of The Warriner School, Bloxham, by Establishing a Sixth Form** 2011/211  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

## Cabinet - 13 March 2012

- **Corporate Plan Performance and Risk Management Report for the 3rd Quarter 2011** 2011/186  
*Alexandra Bailey, Senior Performance & Improvement Manager  
Tel: (01865) 816384*
- **Approval of Contract Award Decision for Property Asset Management (PAM) Procurement of External Services Project** 2011/031  
*Roger Dyson, Project Manager Tel: (01865) 815665, Romina Peddis, Project Co-ordinator Tel: (01865) 815714*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - January 2012** 2011/185  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*
- **Shared Trading Standards Service** 2011/193  
*Sarah Langley, Interim Group Manager Tel: (01865) 815606*
- **Extension of Age Range at Woodeaton Manor School** 2011/162  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

## Cabinet - 17 April 2012

- **Delegated Powers of the Chief Executive - April 2012** 2011/208  
*Sue Whitehead, Committee Services Manager Tel: (01865) 810262*
- **Future Children's Centre Service Provision** 2011/178  
*Patricia Gibson, Strategic Commissioning Manager Tel: (01865) 810537*
- **2011/12 Financial Monitoring & Business Strategy Delivery Report - February 2012** 2011/207  
*Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981*

## Cabinet Member for Adult Services - 14 February 2012

- **Ridgeway Partnership Merger/Acquisition** 2011/213  
*Ann Nursey, Lead Commissioner Learning Disability Services  
Tel: (01865) 323669*

## Cabinet Member for Adult Services - 23 March 2012

- **Supporting People Annual Plan 2012/13** 2011/187  
*Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858*



### **Cabinet Member for Growth & Infrastructure - 4 January 2012**

- **Oxfordshire Minerals and Waste Development Framework - 2011/132 Annual Monitoring Report 2011**  
*Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544*

### **Cabinet Member for Police & Policy Coordination - 3 January 2012**

- **Big Society Fund - Extreme Weather Response** 2011/218  
*Ben Threadgold, Senior Policy & Performance Officer Tel: (01865) 328219, Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384*

### **Cabinet Member for Police & Policy Coordination - 17 April 2012**

- **Big Society Active Communities Grants - February 2012** 2011/197  
*Maggie Scott, Senior Policy & Improvement Manager Tel: (01865) 816081*

### **Cabinet Member for Schools Improvement - 8 February 2012**

- **St Edburgs CE Aided Primary School** 2011/134  
*Allyson Milward, Service Manager - School Organisation and Planning Tel: (01865) 816447*
- **Basic Need for Pupil Places - Eynsham Primary School** 2011/179  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*
- **Proposed Expansion of The Warriner School, Bloxham by Establishing a Sixth Form** 2011/210  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### **Cabinet Member for Schools Improvement - 6 March 2012**

- **Extension of Age Range at Woodeaton Manor School** 2011/161  
*Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459*

### **Cabinet Member for Transport - 5 January 2012**

- **Dial-a-Ride Provision in Oxfordshire** 2011/151  
*Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585*
- **Yarnton - Rutten Lane Zebra Crossing** 2011/189  
*Andy Warren, Senior Engineer Tel: (01865) 815835*

## Cabinet Member for Transport - 16 February 2012

- **Oxford City Centre Low Emission Zone** 2011/177  
*Martin Krafft, Senior Transport Planner Tel: (01865) 815786*
- **Minor Speed Limit Amendments Arising from Speed Limit Review** 2011/198  
*Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704*
- **Revised Speed Limit - A44 Yarnton/Begbroke** 2011/199  
*Anthony Kirkwood, Assistant Principal Engineer Tel: (01865) 815704*
- **Proposed Changes to Various Parking Restrictions in West Oxfordshire** 2011/200  
*Mike Horton, Principal Traffic Technician (Regulations) Tel: (01865) 810504*
- **Funding for Oxfordshire Rural Community Council Transport Team** 2011/205  
*Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585*
- **Higham Way Traffic Regulation Order (TRO)** 2011/214  
*Phil Eddy, Group Engineer Tel: (01865) 815325*

## Cabinet Member for Transport - 22 March 2012

- **Introduction of Off Road Cycle Track Along Eastern Side of Banbury Road from Railway Bridge to 5 Arm Roundabout** 2011/181  
*Mark Gregory, Transport Planner Tel: (01865) 810461*
- **Introduction of Charges for Longstay Parking at Thornhill and Water Eaton Park & Ride Sites** 2011/201  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Oxford, Magdalen Road - Proposed Controlled Parking Zone** 2011/202  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Oxford, Divinity Road - Proposed Controlled Parking Zone** 2011/203  
*David Tole, Principal Engineer, Traffic & Safety Improvements Tel: (01865) 815942*
- **Bus Service Subsidies** 2011/209  
*John Wood, Assistant Public Transport Officer Tel: (01865) 815802*